



## PETROLEUM PASSPORT PROSPECTUS



Petroleum Driver  
Passport

# Petroleum Driver Passport (PDP) Practical Assessment

## Understanding your Options:

### **Option 1: PRACTICAL PDP TRAINING ONLY**

Sigma's Approved Assessor to take your driver out for his practical test:

£150.00 + VAT (max. 3 hours)  
£ 10.00 SQA registration fee

£ 25.00 for every extra hour required (depending on route, traffic etc.)

Minimum cost **per** driver would be £190.00 incl.

### **Option 2. PRACTICAL PDP & SAFED TRAINING COMBINED (Government funded within Thurrock & surrounding areas) inclusive of 7HRS DCPC. Due to the funding this is a limited offer with limited availability.**

(£150.00 + VAT Full Day Driver Training)

One of **Sigma's Approved Assessor's** will accompany your driver(s) during his normal daily work schedule, therefore no interruption of work is caused during this training. Whilst being assessed for his PDP Practical test, (*covering loading, driving and offloading*), whilst being assessed on the following SAFED training, and, in addition to this your driver can also obtain **7 hour of Driver CPC**.

### **SAFED Practical training overview :**

- It is advisable that the driver uses the vehicle that he actually uses. This can be much more beneficial and even offers on-the-job training allowing the drivers to continue working for the company.
- Training can be carried out with two drivers during the day, both must be in the vehicle at same time to enable them to obtain 7hrs driver CPC. All our Instructors are fully experienced and SAFED approved.
- The driver is initially assessed by our qualified Instructor and then training on Best Practice in Safe and Fuel Efficient Driving techniques is given. Each driver will have a second assessment to record improvements in driving techniques and, where possible, actual fuel consumption, (*companies whose drivers have already received SAFED training, are making savings on fuel consumption between 3% and 12%*).

- The driver is also assessed on performance in safety check and knowledge test exercises as well as the number of faults recorded during the day's practical driving sessions.

### Post SAFED Training:

- Reduced accidents and fatalities on our roads
- Reduced accidents and repairs to vehicles
- Reduced vehicle maintenance
- Reduced road rage in drivers
- Possible reduced insurance premiums

### Fuel efficiency

- Reduced fuel costs through more efficient driving style
- Reduced vehicle repair costs therefore increased profit margins
- Reduced emissions
- Reduced vehicle servicing costs
- Improved 'carbon foot print' environmental performance

### Statistics

- HGV firms saw a 10% improvement in MPG and a 36.9% reduction in gear changes
- Aggregates saw a 12.45% improvement in MPG and a 32% reduction in gear changes
- Bus and Coach firms saw a 12% improvement in MPG and a 40% reduction in gear changes

### **Option 3: CLASSROOM THEORY TRAINING – (P.O.A)**

We are currently running these courses at our Company premises at Sigma House, Orsett on a regular basis to ensure availability for our clients drivers. At present we are offering the following PDP dates:

- Saturday 11 October
- Wednesday 15 October
- Saturday 18 October
- Wednesday 22 October (half day afternoon only)
- Saturday 1 November
- Friday 7 November
- Wednesday 12 November (half day afternoon only)
- Wednesday 03 December (half day afternoon only)
- Saturday 10 December

If you require any of the above dates you are advised to book as soon as possible.

## **Option 4: BECOMING A 'TRAIN THE TRAINER' – (PRACTICAL)**

(475.00 + VAT)

Why use an external trainer when you can utilise one of your own? Carry out your own Company practical assessments by becoming an approved trainer with Sigma Studies.

### **Assessors conducting courses must meet the following standards as per the SQA Manual of Practice:**

8.4.4 Occupationally competent tanker drivers, able to demonstrate to SQA that they have a minimum of five years of relevant industry experience, who will hold a current ADR Driver Training Certificate, including Core, Tanks and Class 3, and the current appropriate driving licence.

8.4.5 Discipline experts who are deemed to be competent in assessment by SQA and will preferably hold an assessor that is recognised by SQA.

8.4.6 Knowledgeable in the content of the Petroleum Fuel Tanker Driver: Industry Training Standard, the PDP syllabus and the PDP scheme.

### **Also supply the following:**

- CV (showing Tanker experience within the industry)
- On completion of the above course all documentation will be submitted to SQA for approval. The final decision will be made by SQA.

### **An example of the potential benefits to your company:**

- Cut your costs – it will be cheaper for your Company
- Training when you want it
- Work under Sigma's SQA approval
- one off training fee of £475.00 + VAT
  
- Consortium membership fee £100.00 + VAT (annually)
- SQA Interim / Refresher registration fee £10.00 (No VAT) per driver
- Sigma admin fee £15.00 + VAT per driver

- *Sample for Company with 10 Drivers*
- *10X drivers @ £15.00 + VAT* = £180.00 incl
- *plus SQA fee £10.00* = £100.00 no VAT
- *plus consortium membership fee* = £120.00 incl
- *drivers = **£400.00 incl.** ÷ 10*
- *drivers = **£40.00 incl per driver***

- Even by adding the training fee of £475 + VAT within the first years training budget, this still brings the total of each driver to **£97.00 incl.** (first year only). A noticeable saving on 'Option 1'.

**Option 5: BECOMING A 'TRAIN THE TRAINER' – (THEORY AND PRACTICAL)**

(£750.00 + VAT)

**All of the above will apply for this course, with the addition of the following to ensure classroom training experience.**

**Instructors must be:**

8.4.1. Trained, and preferably qualified in instructional/lecture techniques and/or have proven instructing/teaching experience.

8.4.2. Willing to participate in an ongoing training programme, that may include visits to other installations to enable them to maintain and update skills.

8.4.3. Knowledgeable in the content of the Petroleum Fuel Tanker Driver: Industry Training Standard, the PDP Syllabus and the PDP Scheme.

At the end of the course you will be able to deliver the PDP Theory and Practical Assessment training for your drivers and become part of Sigma Studies Ltd Consortium.

**Please note SQA require yearly training in both classroom and practical assessment to be carried out to enable you to keep your PDP valid.**